



University of Tennessee at Knoxville chapter of Gamma Beta Phi

August Agenda 2016

Tuesday, August 30<sup>th</sup> 2016 – 6 pm in HBB 113

Wednesday, August 31<sup>st</sup> 2016 – 6 pm in HBB 113

### **Hello and Welcome!**

#### **Executive Board Members**

- a) President: Abi Edwards
- b) Co-Vice Presidents: Jeff McClurg and Therrin Wilson
- c) Recording Secretary: Maddie Rule
- d) Treasurer: Yasir Ghazi
- e) Historian: Ben Proffitt
- f) Webmaster: McKenzie Feyerabend

#### **General GBP Requirements**

- a) You need 9 points per SEMESTER to remain in good standing.
- b) Gamma Beta Phi events
  - i) You will sign in when you arrive and you must sign out before you leave in order to receive full participation points per an hour or event.
  - ii) Service hours must be earned from Gamma Beta Phi events, but we will provide many opportunities and you are allowed to propose new service projects to the executive board.
- c) You must pay the \$15 dues for the year
  - i) The link closes on October 18th so keep an eye out for the invoice
- d) Monthly meetings are every three weeks and a point will be awarded for attending.
- e) Being on a committee is not a point. You are required to be on a committee to be in good social standing with Gamma Beta Phi.
- f) Being a leader on a committee is not a point.

## **2016 – 2017 Information**

### 1) National project

- Our national project for 2016-2017 year will be Little Free Libraries.

### 2) Committees

- Food and Social Committee
  - The Food and Social Committee works together to plan, coordinate and implement GBP chapter events. Committee duties include finding/ reserving the location, setting up dates/ times, calculating expenses (under the guidance of the Chapter Advisors), sending out invites/ reminders/ RSVPs, etc. Committee members will purchase appropriate snacks at each meeting (including food, cups, napkins, etc.), with all expenses funded by the organization.
- Fundraising Committee:
  - The Fundraising Committee seeks to raise money for Gamma Beta Phi as well as our National Project. Committee duties include drafting proposals, meeting with potential donors and soliciting companies/organizations for sponsorship as well as planning fundraising events.
- Projects Committee:
  - The Projects Committee will identify and coordinate potential community service projects for Gamma Beta Phi. Committee duties include setting up dates/times, distributing information to chapter members and collaborating with other organizations (including other service organizations at UTK, along with any GBP chapter across the nation).
- Corresponding Committee:
  - The Corresponding Committee works with the Corresponding Secretary to track and manage individual service points for all GBP members. This committee should meet at least once a month to track members' points, along with photo submissions.
- Professional Development:
  - The Professional Development Committee will promote professional development programs, resources and activities for the GBP membership. Committee duties include organizing professional development events and promoting the national GBP Job Board. Graduate students are encouraged to participate.

- Tutoring Committee:
    - The Tutoring Committee coordinates tutorial services for GBP membership. Your experience can help other members achieve academic success! Graduate students and upperclassmen are encouraged to participate.
  - You can sign up for a committee through a google form that we'll be sending out soon.
  - General Committee Rules:
    - Committees should meet at least once a month
    - Each committee is tasked with electing a Chair
    - Minutes from each meeting should be sent to the Recording Secretary, President and Chapter Advisor
- 3) T-shirt designs are being accepted through direct message to our Facebook page until September 22<sup>nd</sup>. Draw out your design and we'll vote on the best.

#### 4) Reminders

- Emails should be sent to [utkgammabetaphi@gmail.com](mailto:utkgammabetaphi@gmail.com). Please do not respond to the List Server!
- Testimonials Page: Share your stories and testimonies at [info@gammabetaphi.org](mailto:info@gammabetaphi.org)

#### Facebook

- post pictures at events (be sure to put a caption explaining the event)
- Events can be posted on Facebook
- Submit all points on VOLink.
- Scholarships information go to <http://www.gammabetaphi.org/members/scholarships/>.

### **Service Projects**

#### a) Donations for Baton Rouge

- When: By September August 30<sup>th</sup> or 31<sup>st</sup>
- Where: Gamma Beta Phi Meetings
- Donate items to help our southern neighbors in Baton Rouge, Louisiana! If you bring in \$5 worth of items to either of the meetings, you will receive a point.

#### b) Farmer's Market

- When: September 10<sup>th</sup> from 8 am – 2 pm
- Where: Market Square, Knoxville, TN

- Help with set-up, sell t-shirts, and break-down the farmer's market.
- c) Habitat for Humanity
- When: September 10<sup>th</sup> from 8 am – 3:30 pm
  - Where: 1423 Border St, Knoxville, TN
  - Help build houses for needy families in the area.
- d) YMCA Garden Day
- When: September 18<sup>th</sup> from 9 am – 12 pm
  - Where: 12133 S Northshore Dr, Knoxville, TN
  - We will be weeding, planting, painting, among other tasks in this garden. You can find more information following the above link. Feel free to bring your own gloves and tools! They will have some to supply to anyone without them too.
- e) TBD Percentage Night
- When: TBD during September
  - Listen for more information and come support Gamma Beta Phi. The money raised will go toward promoting literacy through our national project, Little Free Libraries!

### **Social Events**

- a) Ice Cream Social
- When: September 15<sup>th</sup> from 6 pm – 7 pm
  - Where: HSS Amphitheater
  - Come out and join us for some ice cream, games, and fun during the first social for the year!
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- **If you have any projects in mind that you think would be fun to do as a group, email [utkgammabetaphi@gmail.com](mailto:utkgammabetaphi@gmail.com).**